UTICA COLLEGE EDITH BARRETT FINE ART GALLERY

INSURANCE

Utica College provides insured property coverage for all works while in the care of the gallery. A listing of all items must be provided to the gallery two weeks prior to the arrival of all items to be exhibited. All items will be insured based on the date of arrival to and from the gallery facility.

ALL INSURANCE INFORMATION
MUST BE RECEIVED TWO WEEKS PRIOR TO DELIVERY
OF ART OBJECTS TO CAMPUS [US Mail, Fax, Email]

Exhibitor	**Name** **Mail Address** **City/St/Zip** **Day Phone** **Cell Phone** **Fax** **Email**
Delivery Date	
No. of Works	
Exit Date	

List Exhibiting Works as Single Items for Coverage

Number	Title of Work	Medium/Material/Format	Declared Value

Signature:	Date: